**Mayville Library Board of Directors Meeting**

**DECEMBER 16, 2024**

**MEETING ATTENDANCE**

PRESENT: Murry Dimon, Kim Weborg Benson, Pat Appelbe, Laura Marsala, Dena Ward, Marsha Pritz, Randy Henderson, and Melissa Bartok (director)

ABSENT: Stacie Klossner, Zach Stahlsmith

**APPROVAL OF LAST MEETING’S MINUTES**

Meeting was called to order by Randy at 7:04 p.m. Murry made a motion to approve minutes and Kim seconded. Approved by the board with no changes.

**TREASURER’S REPORT / FINANCE**

Melissa reported: Everything is in good shape. With raffle and wages going down with holiday, she feels we will be balanced out … Edward Jones account is back up. Holiday bonuses were discussed, and the board members determined to reduce but still award them. Murry made a motion to approve the report; Marcia seconded. So moved.

**PERSONNEL**

Melissa reported: A reminder that the staff Christmas party will be held on Dec. 17 at 5:00 p.m. and will include a $10 gift exchange and potluck. Raises were discussed and agreed upon by board members.

**BUILDING AND GROUNDS**

Melissa reported: Rick Walczyk will come when the weather is better and will clip off the hanging metal piece. The board advised to install all new flashing in the spring by a professional roofer to prevent recurrence …. There is a chip in one of the windows on the Evans Street side that has spidered. She will look at videotapes to see if it was caused by a snowplow, snow blower, or other. It’s possible insurance will pay for replacement. For now it should be taped up to prevent further spidering … The back furnace was not working and a repair person was called. The bill will show up in next year’s budget.

**GRANTS PLANNING**

Nothing new.

**TECHNOLOGY**

Nothing new.

**FUNDRAISING**

MONTHLY BASKET RAFFLE: Melissa has already received a spring basket for raffle next year.

BOOK SALE: The book sale held from Nov. 22-30 exceeded our goal by $40.

HOLIDAY AUCTION/RAFFLE: Christmas basket raffles were going well and as of the meeting’s date, we were only $8.00 short of goal. Winners will be drawn on Dec. 18.

**DIRECTOR'S REPORT**

Melissa reported: 145 people attended the Hooked on Books party, with 80 kids achieving their goal. The party included a visit from Santa and Mrs. Claus, books, cookies, and crafts. Everyone had a great time … Nine letters of interest were received to fill the three vacant board seats for 2025 … There will be holiday closings … The policy for snow closings was discussed, with most board members agreeing to leave to the director’s discretion … Rolling over sick and vacation time policy was discussed. The board will continue the discussion at the next meeting.

**COMMITTEES**

Nothing to report.

**OLD BUSINESS**

Nothing to report.

**NEW BUSINESS**

The nine candidates for three empty board positions were discussed and voted on. In 2025, the board will welcome new members Lori Newman, Sue Gillis, and Patsy Dimon. Melissa discussed forming a Friends of the Library group, which would welcome all candidates who were not selected this time … Changing meeting times to 6:00 p.m. was discussed. The board determined to keep meetings at 7:00 p.m.

**ADJOURNMENT**

Murry made a motion for adjournment. Dena seconded. Board approved.

**NEXT MEETING: Due to MLK Jr. holiday closing, the next meeting will be held on MONDAY, JAN. 13 at 7:00 P.M.**

*Respectfully submitted,*

*Laura Marsala, board secretary*